

## Achievement Days and Graduation Events

### a. Purpose

The Achievement Days and Graduation Events are very important events that aim to celebrate student's achievement and mark the beginning of a new journey in their lives. They usually happen in the branch, and are organized by the Branch Manager and/or Stand by.

### b. Applicability

- **Achievement Days:** suggested levels -> Fun Station, Play, Kids and Junior A, B and C students.
- **Graduation Events:** suggested levels -> Junior D, Basic 6, Young Express 6 and Plus 6.

### c. Special Considerations

In the **absence of the branch manager**, the Graduation Events should be carried out by a Stand by teacher, Mentor or any other teacher designated by the branch manager.

### d. Suggested activities for Achievement Days:

The Achievement Days aim to showcase young learners' production in class. Therefore, these events should cater for students' active participation, as suggested in the activities below:

- Display students' drawings in the form of presentation and have them mention elements in them. In doing so, students will have the chance to resort to and display language learned in class.
- Have students create a character and describe it, e.g. tell students to create one character per group and invite each student to say a sentence. Alternatively, you can have each student create their own character and describe it later on.
- Plan activities which involve a lot of movement and are easy to be followed, such as songs.
- Suggest students role-play any of their favorite dialogues or stories done in class. You can also have them recall it from memory.
- Have students work in pairs and carry out simple exchanges of conversation to allow for some personalization, e.g. have them ask about feelings, weather, telephone number, preferences, etc. Students could also interview parents.
- Run a competition game in which groups have to order a story using images and/or words and then, retell the story.
- Students can act out a short play, e.g. Keep moving activities in Kids series. Props, masks and costumes can be prepared by students.

### e. Suggested Procedures for the Achievement Days and/or Graduation Events

- 1) All "graduands" must have received an invitation sent by the branch manager and confirmed their presence via telephone. On the day of the event, there should be

a room specially organized for it, with enough allocated seats for students, parents, guardians and relatives.

2) In the beginning of the event, the host introduces him/herself and thanks all students, parents and relatives for being present.

3) The teacher introduces him/herself and thanks all students, parents and relatives for being present. He/She also speaks briefly about the semester, and presents any special activity prepared by the teacher or the students, such as speeches, plays, songs or videos.

4) When applicable, the host requests the teacher to admit the “graduands” to their respective certificates. The teacher then congratulates all students. **When organizing Achievement Days, this step should be skipped.**

5) “Graduates” are then directed onto the front to take a photo.

6) Once all “graduates” have taken the photo, the manager/mentor may invite all participants for a graduation snack (optional). This is the conclusion of the event.